

## **Child Care Provider Contract – Q&A**

### ***Question received 1/16/10:***

**Question:** Do we fill out anything on pg. 16 Attachment B? (Attestation re: not hiring illegal immigrants)

**Answer:** It is not necessary to return a signed copy of Attachment B (page 16) with the contract. Section E.8.a of the contract is the original certification that the provider will not knowingly hire illegal immigrants. Attachment B will be used for the semi-annual certification throughout the remaining life of the contract, and the provider will be notified when this document must be signed and returned.

### ***Question received 1/17/10:***

**Question:** Please clarify for me on page 6 section C.3 Item I "Nothing shall be paid to a Provider where a parent is in direct supervision of a child, including but not limited to, providers operating family and or group homes."

Does this mean that a paid employee of a group home is not eligible to receive a Scholarship even though they meet all the requirements?

**Answer:** The paid employee is not eligible to receive child care assistance (including scholarships) if they are in direct supervision of their child.

### ***Question received 1/19/10:***

**Question:** Section A7 Bullet ii states "The Unregulated Provider also understands it may receive payment for a maximum of four(4) children who must be unrelated to the Provider." This states the children must be unrelated to the provider. This provider cares for her grandchildren, who are related. Is this going to be okay, according to this bullet? It has been that the 4 children the state is paying for can be related or unrelated.

**Answer:** In this section, "unrelated", as it is used to determine eligibility of an unregulated provider to receive payments for child care, is defined as persons other than those in the parent/caretaker relationship.

### ***Question received 1/20/10:***

**Question:** On page 1 of the contract, the provider is instructed to circle either "INDIVIDUAL, FOR-PROFIT CORPORATION, NON-PROFIT CORPORATION, SPECIAL PURPOSE CORPORATION OR ASSOCIATION, PARTNERSHIP, JOINT VENTURE, OR LIMITED LIABILITY COMPANY." Our child care center is located in a school and is operated by a local school system. What should we circle?

**Answer:** A school system can write-in "governmental entity."

***Question received 1/22/10:***

**Question:** A.5.b states "Provider understands and agrees that acceptable forms of documentation may be one of" list that follows. "Daily paper sign in and sign out log signed by a parent or other authorized person."

The provider uses software which can provide a printout of electronic clock in and out by sponsor. Is this acceptable to meet the requirement?

**Answer:** A software application than can produce sign in and sign out times is acceptable **IF** it can also be verified that the individual utilizing the software for this purpose is either a parent or other authorized person.